

**DELHI MUMBAI INDUSTRIAL CORRIDOR DEVELOPMENT CORPORATION
(DMICDC) LIMITED**

Job description for the post of “Project Management Expert”

COMPANY PROFILE

Delhi Mumbai Industrial Corridor project vision is to create strong economic base with globally competitive environment and state of the art infrastructure to activate local commerce, enhance foreign investments and attain sustainable developments.

The project is conceived to be developed as a Global Manufacturing and Trading Hub. The project will be funded through private-public partnership, Government of India and foreign investment. The backbone of the project is the Dedicated Freight Corridor being developed by Ministry of Railway which span across 1483 km. The project is implemented by the Delhi Mumbai Industrial Corridor Development Corporation (DMICDC) Ltd., an autonomous body comprising of Government and Private Sector. The project will see major expansion of Infrastructure and Industry – including industrial clusters and rail, road, port, air connectivity – in the six states i.e. UP, Haryana, Rajasthan, Gujarat, Madhya Pradesh and Maharashtra along the route of the Corridor.

Besides, it is also facilitating to build a world class Exhibition & Convention Centre and Mixed-use development, one of the largest facility first of its kind in India. The project is located in National Capital Region, Sector-25, Dwarka, New Delhi and being built over an area of 90Ha with approx. one million sqm of construction development. This is an iconic project of Government of India and is aimed to develop the Indian MICE market for growth of industrial development in the country. The project has innovative design concepts and novel green building features and is envisaged as internationally recognized architectural icon. DMICDC is acting as the knowledge partner for this project.

JOB DESCRIPTION

The job requires managing and overseeing the planning, design, economics, contracting, construction and project implementation through Project Management Consultants, Architect Consultants, Financial Consultants, EPC contractors and Commercial Developers. This job will also require close interaction with different Ministries of Government of India from time to time.

KEY RESPONSIBILITIES

- To overview project strategy and formalize project implementation within agreed scope, time, cost and quality.
- To provide expert knowledge and support organizational project delivery approach for implementation.
- To provide coordination between Programme consultants, Engineering & Architect consultants, Financial consultants and EPC contractors/Developers.
- Attend meetings in office / project site office with statutory authorities, consultants, contractors and principal representatives.

- Coordinate with stake holders and statutory authority to manage/monitor statutory approvals and project development related approvals required from time to time.
- Take all decisions in consultation with the CEO & MD, for timely progress of the project.
- Facilitate the expeditious execution of the construction work by the appointed/by appointing contractor(s) and various discipline consultants.
- To lead the attainment of the complete Project works and ensure highest HSE standards.
- Familiar with Project's risk and opportunities and notifies the SPV on actions and contingencies that are potentially required to mitigate the identified risks.
- Ensure adherence to Project Responsibility Matrix, roles and responsibilities and SPV directed actions & procedures.
- Overall responsible for drafting letters, memos and any other relevant documents on behalf of SPV's/ Projects, reviewing project progress payments claimed by the Contractors/Consultants.

KNOWLEDGE AND SKILLS

- Has sufficient knowledge of programme controls/tools including schedule, cost, risk, change & performance management. Fair knowledge of programme soft wares/ applications like P6, MS Projects etc.
- Has ability to carry Interface Management during design development, stakeholder management during project duration, communication management, delivery system through programme management strategy.
- Ability to manage and review design management processes through integration programme wide design principles and standards. Knowledge of BIM modelling/revit etc.
- Understand the construction technicalities of commercial projects and mixed-use development (real estate) works and heavy civil engineering activities as well as buildings and structures.
- Fully conversant with various Contract Forms and internationally used contract procurement instruments. Organisational ability, superior written and verbal communication, adaptability, responsiveness, sound judgement, active listening skills, research skills, analytical skills, cooperative, leadership ability, detail oriented, problem solver, ability to work independently, interpersonal skills, multitasking skills, innovative, comfortable working under pressure, understanding of technical and legal matters.

MINIMUM REQUIREMENTS

- **Nationality:** Candidate from Indian nationality only.
- **Preferable Age:** Candidate shall not be above 50 years of age.
- **Academic Qualification:**

Essential: Should be Graduate in Civil, Structural, Construction Management or equivalent. Member of a professional Institution (ICE) or Charter Engineer status.

Desirable: MBA from a reputed institute preferably in Project Management.

- **Experience:** Minimum 20 years of post-qualification experience out of which 10 years as Project Manager- (either on site or in design) and 2 years as Project Director on a major construction site.

DESIGNATION, REPORTING & JOB LOCATION

The designation shall be “**Project Management Expert**” and the reporting will be to the CEO and Managing Director, DMICDC Ltd. The job location will be in Delhi/ NCR but may require frequent travel to other States.

SALARY

As per industry standards.

HOW TO APPLY

Duly filled application form along with the resumes may be sent by post at the following address and it should reach this office on or before **20.04.2018 by 15:00 HRS.**

Delhi Mumbai Industrial Corridor Development Corporation Limited
Room No. 341-B, 3rd Floor, Hotel Ashok,
Diplomatic Enclave, 50 B Chanakyapuri,
New Delhi – 110 021.
Tel No: 011-2611 8884-8, Fax: 011-2611 8889
Email: Jobs@dmicdc.com

The educational/ experience certificates need not be enclosed along with the application. The same will be called from the shortlisted candidates only.

SELECTION PROCESS

- A Selection Committee will be constituted to short list, interview and recommend the candidate.

Disclaimer: This is not a Government job as DMICDC is not a Government Company.